

Minutes of the Annual General Meeting
For the year 1st January 2016 to 31 December 2016

Oslo, Norway

29th November 2017

Financial statements:

Income and Expenditure Statement for the year ended 31 December 2016			
		2016	2015
		£	£
Income			
Subscriptions		3,500.00	5,950.00
Networking Dinner		4,018.00	0.00
Interest Received		0.00	13.21
		7,518.00	5,963.21
Expenditure			
Conference		10,748.20	7,108.81
Out of Pocket Expenses		0.00	471.16
Website; build and maintenance		3,049.13	6,847.61
Website; commissions		0.00	0.00
Bank charges		763.14	231.94
Accounting		74.75	40.25
		14,635.22	14,699.77
Surplus of income over expenditure		-7,117.22	-8,736.56

Balance Sheet at 31 December 2016			
Assets			
Bank account		10,445.32	22,351.59
Prepaid expenses		4,829.30	0.00
Liabilities			
Accrued expenses		-69.00	-28.75
Net assets		15,205.62	22,322.84
Accumulated surplus			
Brought forward		22,322.84	31,059.40
Deficit for the year		-7,117.22	-8,736.56
Carried forward		15,205.62	22,322.84

It was agreed that:

1. The motion to accept the financial statement to 31st December 2016 was proposed by Jim Mangie and seconded by Darrell Myers
2. The motion to re-elect
 - a. Adrian Amaladoss
 - b. Jim Mangie
 - c. Douglas Mellor
 - d. Leigh White
 - e. Barbara Stone
 - f. Darrell Myers
 - g. Tony McKenzie
 - h. Nina McGrath
 - i. Wynand Serfontein

And invite the following to join the committee for their specific expertise

- j. Kris Tritchler –expertise in advanced development of fatigue management processes
- k. Hannah Henzler – cabin crew operations
- l. Joel Henks – Expertise in Air Taxi and Emergency Medical Services operations

was proposed by Darrell Myers and seconded by Jim Mangie

3. The motion to retain the joining and renewal fees at £250 and £100 per organisation was proposed by Sarah Booth and seconded by Darrell Myers.
4. It was agreed that the Forum conferences would be promote to other industries.
5. It was agreed that the committee would be sensitive to the different levels of knowledge of attendees and to endeavour to tailor the agenda to cater for different levels of knowledge

There being no further business, the meeting was closed.